

## **Mayflower Portuguese Water Dog Club Board Meeting Minutes February 10, 2019**

**Present:** Paula Markiewicz, Tobi-Ann Kocher, Kim Holden, Olivier Kocher, Sue Coyne, Sue Rosenstein, Michael Laroche

**Absent:** Chris Framson, Lynn Green

### **Meeting Commencement**

- The meeting was called to order at 6:07 pm by Paula Markiewicz. The meeting was held by scheduled conference call.

### **Board Meeting Minutes from January 13, 2018 – Kim Holden**

- Kim emailed the minutes of the January 13<sup>th</sup> meeting to all board members. Sue Coyne made a motion to approve. Sue Rosenstein seconded. All approved.

### **President's Report – Paula Markiewicz**

- An order for an ad celebrating the club's 10<sup>th</sup> anniversary was placed with The Courier and it came out fabulous. It will be placed on the inside back cover. This edition of The Courier will only be electronic. Paula will order – Sue Coyne and Kim will like one - \$9/includes mailing.
- After discussion, the group decided to limit our meetings to 1.5 hours.
- To-Do list after every meeting – Paula will make a list of who has to do what so we can be more efficient.

### **Treasurer's Report – Michael Laroche**

- The Treasurer's responsibilities including bank authorization were fully transitioned over to Michael from Lynn Green.
- Current balance - \$12,430.
- After review, Michael had question regarding some checks and deposits. Kim explained that these transactions were from Festivus and noted in the event report presented at the last board meeting.
- Regarding membership lists, there are discrepancies between the Wufoo report and the Google sheets. Sue R and Michael will work together to reconcile the differences.
- Five refunds were sent back to members for overpayment of dues.
- Credit card reader – discussion – pros and cons. Kim to send out the information regarding the reader. We can take a vote next week via email and/or finalize it at the next meeting
- Insurance expires at the end of April and should be set up for automatic renewal. Michael to confirm.
- Bonding – no information yet but will confirm cost.

### **Membership Report –Sue Rosenstein**

- Will review the numbers with Michael and fix any discrepancies noted above.
- Sue reported that we have 18 Associate members and 43 Voting members.
- The group discussed extending the renewal period to March 1<sup>st</sup> as some members may not be aware of the bylaw changes. A motion was made and seconded to allow members to renew through March 1<sup>st</sup> without losing their current voting status. All approved. A notification will be sent to those who have not renewed to date.

### **First Aid Seminar –**

- Michael asked about the certification at the end of the course. This was confirmed if the attendee completes the material (per Jenni Coes).
- We need six people to register in order to meet costs. A reminder will be sent to the membership as interest to date has been low.
- Olivier reminded everyone that board members need to support the club activities.

- Registration is now open to everyone as early registration for members only has passed.

**Dry Dock Seminar –**

- Chris Dostie has agreed to instruct this seminar scheduled for April 28<sup>th</sup>.
- Michael noted that the construction of the facility will be completed in time.
- Time set for 9:00 to 4:00. Club to provide lunch.
- Rates set for \$75 per working team. \$45 to audit.
- Kim to post on website.

**Ladies Club Dog Show and Specialty –**

- Paula noted that things are going well.
- Premium list has been done.
- Lynn Green is responsible for ribbons.
- Kim Laroche volunteered to oversee the raffle.
- Gail Maguire is in charge of food.
- Paula has received several other offers for volunteers.

**Water Camp –**

- Instructors – Chris Dostie and Kathan Kennedy
- Two days – June 15 – 16.
- Pricing – set for \$180 / two days and \$100 / Saturday only. Auditor fee = \$45/day
- One week cancellation policy to be noted.
- Kim to get on website as soon as possible.

**Fall Buffet –**

- Contract is signed with Lord Blackinton Inn and date set for Sunday, September 29<sup>th</sup>.

The next meeting is scheduled for March 10<sup>th</sup> at 6:00 pm.  
The meeting was adjourned at 7:58 pm.

Respectfully submitted,

*Kim Holden*