

Mayflower Portuguese Water Dog Club Board Meeting Minutes January 13, 2019

Present: Paula Markiewicz, Tobi-Ann Kocher, Chris Framson, Kim Holden, Olivier Kocher, Sue Coyne, Lynn Green

Absent: Sue Rosenstein (traveling). Michael Laroche

Meeting Commencement

- The meeting was called to order at 6:05 pm by Paula Markiewicz. The meeting was held by scheduled conference call.

Board Meeting Minutes from November 18, 2018 – Kim Holden

- Kim emailed the minutes of the November 18th meeting to all board members. Sue made a motion to approve. Chris seconded. All approved.

Treasurer's Report – Lynn Green

- Lynn emailed Treasurer's Report representing the end of 2018 to all board members. Tobi-Ann made motion, Chris seconded. All approved.
- Paula thanked Lynn for her work as Treasurer. Lynn and Michael will meet prior to next meeting to transfer over bank account authorizations.
- Paula stressed this importance to have those in charge of funds to be bonded. Michael to discuss with insurance carrier and determine process.

President's Report – Paula Markiewicz

- A review of Festivus was favorable though it may have run a bit long. It was agreed that it would be good to have someone chair Festivus supported by a committee as it is a very important event for the club. It was also agreed that we should push it out one week which would set it for the second weekend in January.
- Tobi-Ann presented the idea of creating job descriptions for each event outlining what needs to be done for each. All agreed. Need volunteer to start working on this.

Membership Report – Paula on behalf of Sue Rosenstein

- Sue reported that as of today there were 39 Voting members and 14 Associate members for a total of 54 members.
- The board discussed that it is important to make sure people know that the rules have changed. If they do not renew in time, they will lose the voting privileges as they will need to sign up again as Associate members.
- Paula to discuss with Sue and include a clause in the President's newsletter.

Review of Committees

- *Membership* – Sue Rosenstein.
- *Social Media* – Chris Framson.
 - Will follow up with Whitney to see what permissions she may need for Facebook.
- *Ethics* – Joe Markiewicz.
 - Everyone to review the Ethics statement presented last year to discuss and vote on next meeting.
- *Water Committee* – Tobi-Ann and Kim Holden
- *PWDCA Relationship* – Chris Framson
 - This includes posting events on their calendar and in the Courier.
- *Merchandise* – Joe Green
 - Discussion about merchandise. Some clubs are doing away or minimizing the amount of merchandise as it is difficult to manage and carry around.
 - Tobi-Ann noted that the PWDNE's have an annual t-shirt designed by Kris Coffeil available each summer for purchase. Everyone thought that was a good idea.

- Paula thought that maybe we should start small and add an item each year. She suggested looking at ribbon racks branded with our log or club name.
- No decisions were made at this meeting.

Events

- Paula addressed the board with ideas for insuring that our event flyers are complete to avoid any problems we had last year.
 - Must include Cancellation Policy – no refunds – 10 days prior to the event.
 - Priority sign-up for members – first two weeks from opening.
 - Should include a member fee and non-member fee.
 - Contain a hold harmless clause.
- It was discussed to include a first-timers' discount but since we try to keep the event costs to a minimum we didn't think there was much room to offer a discount.
- Kim mentioned that we need to keep good records of attendees and volunteers at events since becoming a voting member is contingent on member involvement.
- *Summer BBQ* – To be held this summer at Lynn's as was last year. Looking again at the last week of July - Saturday the 27th with a rain date of Sunday the 28th.
- *Fall Luncheon* – Kim to contact same venue (Col. Blackinton Inn) and reserve a weekend late September. September 28 or 29 looks good to avoid shows.
- *CPR / First Aid Seminar*
 - March 10th from 1-4 at Lynn's training facility.
 - Tobi-Ann is waiting to hear back from Jennie Coes with information. This seminar includes a test and certification.
 - Attendees register on Jennie's site and once they do, they get an e-book.
 - Paula cautioned that Mayflower needs to stay in control of who registers.
 - Kim will prepare a registration form for this event.
 - Seminar cost is \$350. Therefore we need six (6) people to cover our costs though we are looking for 15-20 people.
 - Members - \$60 – members. \$70 – non-member. ½ price for additional household members.
 - A motion was made by Kim for the expenditure for this event. Paula seconded and all approved.
- *Dry Dock Seminar*
 - April 28th – Chris Dostie will be facilitating.
 - All day seminar - 8:30 to 3:30 ish
 - Wait until February meeting to finalize location.
 - No fee yet for dry dock. Sue Coyne will check to see what the cost was of previous dry dock events
- *Water Camp*
 - June 15-16 – Camp Lyndon
 - Kathan Kennedy and Chris Dostie have agreed to instruct
 - Contracts have been sent out.
 - All set with the reservations at the facility
 - Table more in-depth for next month.
 - Tobi-Ann to look into pricing and will suggest at next meeting.

- *Dog Walks*
 - Chris Framson suggested continuing the group walks similar to what we had done last year. She had found a great location behind Gillette Stadium but open to other locations.
 - Will discuss more next meeting and set dates for April and/or May.

- *Specialty*
 - Paula told the board that approvals have been received from the AKC but PWDCA insists on form. All conditions will be met by Monday.
 - Deadline for trophy donations is the day after tomorrow. Sharp'n Works has made a large donation to the fund for the Specialty event on Saturday.
 - Mayflower will offer the Best of Breed and Best of Opposite awards for both the specialty and supported entries. A vote was required for this expenditure. Kim made motion and Lynn seconded. All voted in favor.
 - Gail Maguire has volunteers to oversee food preparations

The next meeting is scheduled for February 10th at 6:00 pm.
The meeting was adjourned at 7:44 pm.

Respectfully submitted,

Kim Holden