

**Mayflower Portuguese Water Dog Club**  
**Board Meeting Minutes**  
**March 12, 2017**

**Present:** S Phillips, K Ash, K Holden, W Varr, P Markiewicz, T Kocher, O Kocher, T Morse, L Green

**Absent:**

**1. Meeting Notes from March 5<sup>th</sup>.**

Board of Directors Meeting, originally scheduled for March 5<sup>th</sup>, was rescheduled to March 12, 2017 at 6:00 pm. See notes below.

The conference call started at 6:00 with only four (4) Directors, P Markiewicz, S Phillips, K Holden and K Ash, able to call in. The Working Dog show was held this weekend in Springfield MA and most Directors had previously responded that it may be difficult to attend this evening. By 6:15. Bill Varr did call in to make a quorum but the suggestion was made to reschedule this meeting for next Sunday, March 12 at 6:00 pm in order for a larger attendance. President Sally Phillips polled the group, all agreed and the decision was confirmed.

**2. Meeting Commencement**

- a. Meeting called to order at 6:07 by President Sally Phillips.
- b. Sally welcomed Lynn Green as new board member.

**3. Secretary's Report**

- a. January's Board of Directors Meeting – Submitted by C Framson  
There were no questions regarding the meeting minutes of January 8<sup>th</sup>. Motion was made by Karen Ash to accept the minutes as presented. The motion was seconded and all board members approved.
- b. January's Member Meeting (Festivus) – Submitted by K Holden.  
There were no questions regarding the meeting minutes of January 8<sup>th</sup>. Motion was made by Karen Ash to accept the minutes as presented. The motion was seconded and all board members who attended Festivus approved.
- c. Sally requested that the minutes from both meetings be posted to the website.

**4. Treasurer's Report**

- a. Bill Varr had previously distributed the Treasurer's Report to the board members via email. (See Addendum A)
- b. Sally requested that the Treasurer's Report be more detailed. For example, line item labelled "Vet Fees" should indicate that the payment was to Dr. Pumphrey for services rendered at Festivus. Bill fully agreed and indicated that he would use that format in future reports.
- c. Sally requested that the balance in the PayPal account be transferred to the club's bank account. Bill agreed stating that to do so is a manual transaction and the funds do not automatically transfer between accounts.
- d. After discussion, motion was made by Paula Markiewicz to accept the minutes as presented. The motion was seconded and all board members approved.

## **5. Festivus Report**

- a. Tobi-Ann reported that there were 30 dogs that received eye exams. There were breeds other than PWDs and some that were scheduled did not show up. Others who had not been scheduled arrived. In all, the club made \$200. There was one issue with someone wanting to pay with a credit card but was unable to do so. They were able to pay by cash in the end.
- b. Karen noted the following:
  - i. Attendance was low especially for the parade compared to the previous last year. Kim did find the sign in sheet which listed 34 attendees.
  - ii. The facility (Performance Plus) was nice, clean and accommodating.
  - iii. The food, which was pot-luck, was good. She suggested that if we continue to include food as part of the event, we should consider moving the meeting to lunchtime rather than starting at 1:00.
- c. There was a discussion regarding the date of the Festivus. Sally suggested that we look at the dates for 2017-18 very soon as the current weekend (the weekend prior to Super Bowl) conflicts with the Nutmeg Annual Member Meeting.
- d. Tobi-Ann added that the club should be mindful, in general, of dates for all club events so they do not conflict with the other local PWD clubs. Karen agreed and volunteered to be the liaison to the PWDsNE club of which she is an officer. Sally tabled the conversation to be further discussed when the next Festivus date is set.
- e. Sally thanked Karen and Tobi-Ann for their effort and mentioned a special word of appreciation to Brian and Kathy McCann. Other board members that contributed to the event's success including Kim Holden, Tina Morse, Bill and Vickie Varr and Olivier Kocher.

## **6. Membership Report**

- a. Sally spoke on behalf of Kathy McCann regarding the club's membership and dues collection. To date, only thirty-seven (37) members have paid. This is roughly 1/3 the count of total membership from the prior year.
- b. Members have received two (2) letters. Sally requested that a third letter be sent to those who have not responded. Karen suggested that a flyer be included regarding upcoming events. Since there will be a mailing cost, Sally asked for a motion to be made, which Karen did, Tina seconded and all board members agreed.
- c. Sally requested that Kathy McCann get access to the information only within the PayPal account noting that the balance it contained probably was from membership dues. Bill will set up a logon for Kathy for this purpose.

## **7. Water Committee**

- a. Karen Ash had previously distributed the Water Committee's Report to the board members via email. (See Addendum B).
- b. Karen spoke on behalf of the Water Committee. February's Dry Dock seminar was very successful and profitable (\$160 after expenses). Karen had received a letter from the Waggin' Tails owner regarding how clean the facility was left after the event.
- c. The second Dry Dock seminar is scheduled for April 30<sup>th</sup>. All working team slots have been taken and only a few auditing spaces remain. Karen requested help in

arranging for coffee and breakfast food and suggested that the club provide lunch. Arrangements will be finalized at the April 2<sup>nd</sup> board meeting.

- d. Paula received the contract for this summer's water camp and will forward to Bill for insurance forms and deposit. She will send a copy to Karen to review cabin arrangements. The camp has one attendee already to date.

#### **8. Conformation Committee**

- a. Paula Markiewicz had previously distributed the Conformation Committee's Report to the board members via email. (See Addendum C).
- a. Paula reported that most preparations for the Ladies Dog Show were all set, Tobi-Ann would oversee the basket raffle again but would appreciate any help. The event provides three tables and several members volunteered more. The plan is to keep the food simple and have water available to any visitors to the tent. Details can be finalized at a subsequent board meeting.
- b. Paula reported that Bill and Vicki Varr were instrumental in obtaining an agreement to permit the club's first "A" Match, scheduled for April 30<sup>th</sup> to proceed. The event must be held after 3:00 pm but that should not be a problem since it must wait until the Dry Dock event to conclude.

There are a lot of details to complete including the building of a complete premium.

The board members agreed to keep the attendance small at this first match so publicity will be limited to a notice on the club's website and word-of-mouth.

Lynn Green volunteer to get ribbons. Paula suggested that she get enough for at least two events and only print the club name and year on the ribbon so they could be used for other later events.

Karen Mancini will be the judge for this first "A" Match.

#### **9. Merchandise Committee**

- a. Tina Morse had previously distributed the Merchandise Committee's Report to the board members via email. (See Addendum D).
- b. Tina reported that the club made \$100 in the sale of merchandise at Festivus.
- c. Inventory is dwindling and needs to be gone through. Tina suggested that the club considers selling larger more expensive items on-line via the website and keep only less expensive impulse items on hand. Sally asked that Tina give the idea more thought and provide suggestions at the next board meeting.

#### **10. PWDCA News**

- a. Bill had just attended an in-person meeting which the national club holds twice a year. Otherwise monthly meetings are held via conference call. He was able to report in general on topics of discussion including:
  - A more affordable Breeder Referral Program
  - Changes to the CHIC number program to allow easier access to information.
  - The location, yet to be finalized, for the 2018 National Specialty
  - The resignation of Nigel Clark, President of the SEAT Committee.
  - Complications in publishing the latest editions of the Courier due to equipment damage.

- \$28k that has been collected for Puppy Eye research.

**11.2017 National Specialty**

- a. Paula gave a quick report that preparations for this event are in really good shape and that they expect a very good attendance. She requested that we wait until the April meeting where she will speak in detail on the progress of individual committees.

**12.New Business**

- a. Karen suggested that the club host a grooming seminar as a fund raiser. She noted that other clubs have done so and that it would be a good educational opportunity for PWD owners. Paula agreed and suggested that it would be better scheduled in the fall perhaps paired with the club's second Match event. All board members were in agreement.

**13.Meeting Commencement**

- a. The next meeting will be held by phone on April 2, 2017
- b. The meeting was adjourned at 6:56 pm.

Respectfully submitted,  
Kim Holden  
Secretary

**Addendum A**

**Mayflower Portuguese Water Dog Club Treasurers Report  
3/10/17**

Citizens Checking Acct Balance: \$7545.02

PayPal acct: \$459.25

Major Income: \$1240.00 Eye Exams

\$135.00 Dues

\$100.00 Merchandise

Major Expenses: \$1085.00 Vet Fees

\$800.00 Facility Fees

\$675.00 Sportman's Insurance

Respectfully

William Varr

## **Addendum B**

### **Water Committee Report**

February 19 Festivus -- support from our club was at a rock bottom low. Surely some of you breeders have puppy owners interested in water! We had six attendees. The two newbies to water work that attended were Saltydawg PWD homes. In addition, we had great support from the PWDSNE Club as the four other attendees are all active PWDSNE members. The facility cost us \$350 all inclusive, the potluck lunch was a great success and income for six teams was \$510. Kim was a big asset and I want to publicly thank you for her help especially with the newbies whom the instructor was not able to relate to. I was unable to attend as I was tube feeding Jules every two hours. :-)

The flyer and registration forms are out for the April 30 Dry Dock with Deborah Lee Miller-Riley. If you know anyone thinking of attending they need to get their registrations in as we are almost full for working teams -- only 1-2 spaces left but plenty of availability to audit.

We need an insurance binder for the April 30 DD as well as the A match!

*Respectfully submitted,  
Karen Kirby Ash*

## **Addendum C**

### **Conformation Committee Report**

#### ***“A” Match: April 30, 2017 Performance Plus in Raynham***

Huge thanks to Bill and Vicki Varr for their help in getting AKC to finally approve this match. We are required to be at least 50 miles from any other AKC show and I thought we were fine with RIKC All Breed Show in Richmond, RI. AKC does air miles and so we were just under 50 requiring us to get a release from the RI folks to hold our match. Bill knows the principals in that club and they agreed to give us a waiver for this match only and that's all that we need. AKC also requires that we wait at least 1/2 hour after our own breed is judged at that show before we start our match. Karen has scheduled the Dry Dock Seminar to be finished by 3:00 pm and we will hold our match immediately following. Bill and Vicki also contacted Karen Mancini who has agreed to be our judge for the event.

We are required to produce all of the materials that are used for regular dog shows and Vicki will help with that. At our board meeting on April 2, I will have a list of tasks to be performed for the match and hopefully board members will be willing to help. The immediate items needed will be ribbons for winners, proper ring fencing (does Performance Plus own any?) and designated areas for 1st-3rd place winners. Once this event has occurred, we should pick a site for a second “A” Match to be held in 6 months (end of Oct./early Nov.). This will give us sufficient time to get approval to hold a Regional Specialty with Ladies Dog Club in 2018.

#### ***Supported Entry: Ladies Dog Club, June 3 & 4, 2017***

We have sponsors for our trophies and their names with trophy descriptions have been sent in to Ladies Dog Club to include in the catalog as required by AKC. Our judges will be Sweeps and Veteran Sweeps, Saturday only, Kim Holmes of Lebanon, CT  
Regular Classes, Saturday, Bob Slay, Cary, NC  
Regular Classes, Sunday, Dorothy Collier, Sapphire, NC

Our tent has been ordered and will be the same size as last year. Cost to Mayflower will be \$245. Ladies will supply three folding tables at their expense. If we need additional we will need to provide.

Tobi-Ann Kocher is again in charge of Raffle baskets.

The board approved previously serving coffee and donuts to anyone attending. This should be noted in the club ad in the catalog and we can also ask Ladies announcer to invite everyone to our set-up area. We will need the coffee urn and generator Bill Varr offered for our use at the event and will need someone to bring, water, coffee and donuts both days. We will also need some table decorations, the club banner and the PWDCA banner for display as well as someone to handle membership requests and sell club items. It was suggested that we place a cooler of water bottles adjacent to the ring area inside rather than passing them. We will also need some very simple munchies to pass outside the tent ringside and have at the tent.

## **Addendum D**

### **Merchandise Report**

We sold 2 long sleeve t shirts @ \$35 each.  
And 2 sets of note cards @ \$15 each at Festivus for  
A total of \$100.

*Submitted by Tina Morse*