

Mayflower Portuguese Water Dog Club Board Meeting Minutes February 11, 2018

Present: Paula Markiewicz, Lynn Green, Tobi-Ann Kocher, Olivier Kocher, Sue Rosenstein, Sue Coyne, Gail Maguire, Chris Framson, Kim Holden

Meeting Commencement & President Message

- The February Board of Director's meeting was called to order at 6:03 by President Paula Markiewicz. The meeting had been pre-arranged via scheduled conference call.

Board Meeting Minutes from January 14, 2018

- Kim had emailed the minutes of the January 14th meeting to the all board members prior to this meeting. Minutes were reviewed and approved by all members except Kim who joined the meeting late.

Secretary's Report – Kim Holden

- All Annual Reports have been filed with the State of MA for all delinquent years including the most recent. Therefore, the current board is properly listed. This will not have to be done again until after next year's annual meeting or unless board members change.
- All taxes have been filed. It is a very simple process using form 990-N (e-Postcard). The information was in a letter from the AKC on club's obligations to file. Bill Varr had filed on behalf of the club for 2013 & 2014. I filed for 2015 & 2016. The fiscal year is recorded as ending June 30th so 2017 cannot be filed until July 1, 2018.
- The AKC site has been updated with both the current membership as of after the Festivus and the new club contacts which include the officers, Paula, Tobi-Ann, Lynn and myself. Secretaries are always listed as the primary contact.
- The PWDCA site has been updated with the latest board of directors.
- Sue Rosenstein has all the access required to take on the Membership Chairperson role. I updated the Membership Application with her information and posted it on the Mayflower website.
- We reached out to the remaining people that had not appeared to be registered. Sarah Dupre-Healy responded right away that she had paid as did Bev Jorgenson. At the time, I did not have access to the accounts to validate. Jay Doster must have a different email address as her mailbox was full so did not receive the email.

Kim Barrows
Carol & Eleanor Bird
Karen Cavanagh
Pam Evans
Gray, Patricia & Martin Gavin
Sarah & David Healy
Pam Jones
Jorgensen, Bev
Maya & Merrill Liteplo
Heather O'Brien
Gayle & Ralph Savery
Susanne Tagg
Chriss Troast
Frank & Ed Viera
Valerie Tilton
Nancy Serabian

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Ruth & Mickie Rosenberg
Laurel Rabschutz
Denise Pierce
Pat O'Donnell
Betts & Wisner Murray
Liz & Brian & Dennis Lee
Kim Langelo & Tom Nerney
Denise Jerue
Susan Abril
Erica & Richard Cabral
C J Aguiar
Janet & Pano Anthos
J Doster
Tara & Peter Franklin
MaryAnn & Thomas Fura
Ellen Ginsburg

- Olivier provided me with a contract form used at the Specialty and from that I made contract form for the club. Tobi-Ann is reviewing it for use with the water camp.
- I have started moving documents up to Google docs under the MayflowerPWD account. Over time, I can insure that others can get to them and show them how they are organized.

Water Committee Report – Tobi Ann

- June 23-24 is the date for the Mayflower Water Camp at Camp Lyndon, 117 Stowe Rd, Sandwich, MA. Saturday 9:00-4:00 & Sunday 8:30-3:00.
- Deposit of \$356.25 is needed to confirm/hold our date. Need by Friday.
- 3 small cabins and 3 large cabins are available for our attendees to rent from late Friday afternoon-Sunday morning. We are also renting the gazebo for Saturday only this year.
- Liz Volz will be the instructor for the water camp. Liz will be my guest for the weekend at Cape house. We will need to get a contract to Liz Volz within the next month. No limit to number of teams.
- As in past years, the club will be offering breakfast and lunch both Sat. and Sunday. Details can be worked out at a later date. Saturday evening Board meeting and BBQ picnic.
- I propose keeping the fee the same as last year for participants and auditors.

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|---------------------------------------|---|
| Weekend participant - \$160.00 member | Weekend participant - \$180.00 non-member |
| One-day participant - \$80.00 member | One-day participant - \$90.00 non-member |
| Weekend auditor - \$60.00 member | Weekend auditor - \$80.00 non-member |
| One-day auditor - \$ 30.00 member | One-day auditor - \$40.00 non-member |
- Estimated cost of Water Camp

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|-----------------------------------|-----------------|
| • Gazebo Rental (Saturday only) - | \$375.00 |
| • Instructors fee | \$400.00 |
| • Travel 32 cents/mile | <u>\$132.00</u> |
| • Total | \$907.00 |
- Small cabins-2 to 4 people (\$75/night) \$450.00 ** Note- cabins pay for themselves if rented. No expense to us if they are not rented.

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- Large cabins- up to 10 people (\$100/night) \$600.00
- **TO DO LIST:**
 1. Volunteer to get boat from Chris F to site Friday afternoon
 2. Platforms, markers etc. Should club buy a pop up tent?
 3. Volunteers for breakfast, lunch and BBQ(need small cooker)
 4. Brochure & Hold Harmless Agreement.
 5. Post info on website
- Discussion points on the above report resulted in the following:
 - There was lots of interest in involving kids into this program. It was suggested to hold a smaller session just for them on Saturday afternoon so the dogs would be tired and more manageable and while BBQ dinner was being prepared.
 - Lynn volunteered to prepare the flyer.
 - Paula made a motion to accept the noted costs for the event. All board members voted and approved.

Membership

- Sue Rosenstein & Sue Coyne are working together on the membership committee.
- All new members get a welcome letter including up-coming events.
- Applications will be shared with the other directors/committee chairs so they can respond as well.
- Information on any new events or get-togethers should be sent to Sue so she can inform members.

Other Notes

- Date was determined for summer membership meeting – Saturday, July 28th with a rain date of Sunday, July 29th. The BBQ will be held at Lynn Green's. Activities to be determined.
- Paula spoke with Sheryl Chiles regarding a newsletter/survey. Sheryl agreed to assist in this effort.
- Paula also reached out to Sue Lefebvre who agreed to act as the club's event coordinator

The remainder of the meeting was spent reviewing the club's by-laws with Directors offering suggestions for revisions. The next Board Meeting is scheduled for Sunday, March 10 @ 6:00 pm via conference call to continue this review.

Respectfully submitted,

Kimberly Holden
Secretary