

Mayflower Portuguese Water Dog Club Board Meeting Minutes

January 14, 2018

Present: Paula Markiewicz, Lynn Green, Tobi-Ann Kocher, Olivier Kocher, Sue Rosenstein, Sue Coyne, Gail Maguire, Chris Framson, Kim Holden

Meeting Commencement & President Message

- The first 2018 Board of Director's meeting was called to order at 6:03 by President Paula Markiewicz. The meeting had been pre-arranged via scheduled conference call.
- Paula started the meeting thanking the returning board members for their effort in pulling through the past three months and successfully conducting a fun Festivus and a well-run election. She also welcomed returning board members, Gail and Chris, and new members, Sue and Sue, thanking them for volunteering to serve on our board.
- Paula stated that reason this club has done so much in such a short time is because of its mission to celebrate the breed and make it fun for the members. "You can get a lot done by tapping into people who are good at what they do and enjoy doing it. This is only a dog club. Let's have a good time and respect each other."

Board Meeting Minutes from December 4, 2017

- Kim had emailed the minutes of the December 4th meeting to the all board members the morning of this meeting.
- Tobi-Ann and Kim had previously discussed including a timeline of events since October 10th as a historical record for the club. After discussion with the board, it was suggested that the timeline be part of the club's archives but not included in minutes. Tobi-Ann and Kim agreed.
- Tobi-Ann made a motion to accept the minutes with Lynn seconding. Chris, Gail, Sue and Sue abstained from the vote as they were not part of the board at the time. All others voted affirmatively to accept the minutes.

Treasurer's Report

- Kim informed the board of her conversation with Bill Varr. There are several requirements in transferring the account to the new Treasurer, Lynn.
 - Sally, Bill, Kim and Lynn will need to meet at a Citizens Bank location and bring identification (license) in order to change the signatories on the account.
 - We need to bring letterhead stationary which lists the new board of directors.
- Lynn will work with Bill to arrange a date for that transfer. Bill had suggested this week but Kim will not be available. Bill is away for the next two weekends.
- Kim will update the letterhead which she had received from Sally last fall.
- Olivier reported that Bill had written a check to Dr. Pumphrey for the CERF eye exams at the Festivus.
- Tobi-Ann had provided Bill the contact information for the owner of Waggin' Tails for payment of the facilities. Lynn will check on the status when she talks to Bill.

Festivus and Elections

- Kim reported that there were 59 attendees at this year's Festivus, all but three were eligible for voting.

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- Fifty-six ballots were cast from a total membership of 79 at the time of the Annual Meeting at 1:00 pm. Therefore 71% of the current membership voted therefore a quorum was met.
- The tellers were Jackie Driscoll, Jane Freeman and Sue Lefebvre. Jackie and Jane counted and tallied each ballot separately. Sue assisted by opening ballots and insuring that all were counted by each teller. Totals from each tally sheet were compared and discrepancies corrected.
- Sue Lefebvre announced the new 2018 Board of Directors to the membership.
- Election Results:
 - *For President (1)*
 - Paula Markiewicz – 41 *
 - Bill Varr – 15
 - *For Vice President (1)*
 - Karen Ash – 14
 - Tobi-Ann Kocher – 42 *
 - *For Secretary (1)*
 - Kim Holden – 45 *
 - *For Treasurer (1)*
 - Pat Berger – 17
 - Lynn Green – 39 *
 - *For Directors (5)*
 - Marc Berger – 17
 - Susan Coyne – 34 *
 - Chris Framson – 43 *
 - Olivier Kocher – 39 *
 - Gail Maguire – 41 *
 - Vicki Morro – 14
 - Tina Morse – 14
 - Roberta Ragge – 22
 - Sue Rosenstein – 42 *
- Eye exams were conducted by Dr. Stephanie Pumphrey as in prior years. The cost per dog was \$40. Stephanie received \$805 for her services and \$115 went to the club. The number of exams was lower than in recent years due to the difficulties of preparing for the Festivus as a whole this year.
 - 2018 – 23 dogs
 - 2017 – 30 dogs
 - 2016 – 29 dogs
 - 2015 – 33 dogs
- Dalana Huss opened with a musical Trick Dog performance. She then offered training and testing for anyone interested and donated her proceeds back to the club.
- Dalana had also invited Ric Z from www.sportsimagez.com to shoot her performance. Ric asked prior to Festivus if he could stay and take pictures during the event which the Festivus Committee agreed to. He will make a donation to the club depending on the sales received.

Merchandise

- Chris obtained all remaining merchandise items from Tina and will complete an inventory as of the beginning of this year.

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- Later in the meeting when discussing other club assets, Tobi-Ann asked Chris to follow up with Tina one more time regarding proofs created by Kim Nickerson for the notecards and any information regarding printing services used.

Other Assets

- Tobi-Ann reported on the club's assets as recorded by Sally Phillips. The list includes:
 - Boat and trailer with oars
 - Platform and step for the boat
 - Markers for water training – one small and one tall
 - Microphone with speaker
 - Club banner
 - PWDCA flag
- Lynn as Treasurer will take of the responsibility of boat trailer registration and insurance documents for the club.

Rescue

- Chris, as Rescue Representative, reported that she is working on a case now, Charlie, as she had posted on the club's Facebook page. The breeder is not able to take the dog back as they are out of the country. Chris has found a local couple willing to take him in. In order for a household to be considered eligible for fostering, they need to be a member of the national or regional club.
- Chris will invite the couple to join Mayflower and submit the information to both Lynn and Kim until a new Membership Chairperson is established.

2018 Board & Member Meeting Schedule

- The AKC requires its clubs to hold at least six (6) director meetings in a year. Paula suggested that we shoot for 8 meetings, some on the phone and others in person tied in with club events.
- Board members were asked to send their thoughts on scheduling to Paula within the next two weeks and include any known vacations or competitions that we should avoid.
- The AKC also requires six (6) member meetings to be held each year. The board initially came up with these ideas:
 - Festivus
 - Ladies Dog Club Show
 - Cookout at Lynn Green's
 - Meet and Greet Hikes
 - Seminar on manners and etiquette
 - Dinner with keynote speakers
 - Nutrition seminar
 - Junior Handling class
- Sue Lefebvre and Sheryl Chiles had submitted ideas via email which included
 - Sue highly recommended Handling Seminar with Greg Strong as well as suggesting canine fitness and conditioning clinics.
 - Sheryl offered her services to hold clinics or evaluations for CGC and Trick Dog certifications as well as Karen Pryor Academy clicker training.

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- She also suggested that short seminars on “problem behavior” like leash pulling, not coming when called, jumping on people have been very popular.
- The board was asked to provide all ideas to Paula on events that may be of interest to the members.

Committees

- Tobi-Ann suggested that due to the number of new members that we reach out via a survey asking how they could/would like to contribute to the club. Kim said that Sheryl Chiles had suggested the same thing with regards to interests in events.
- BYLAWS – This is of primary importance and will be addressed by the entire board at the next board meeting.
 - Kim will collect thoughts from other directors over the next couple of weeks. She will email a copy of the revised draft from the fall of 2016 to the board members this week.
 - Gail will look for a copy provided by Kari from the scent club as it had been simple and clear.
 - Paula will send Kim the AKC requirements which need to be incorporated to qualify for specialties.
- MEMBERSHIP – Sue Rosenstein is interested and will discuss with Paula.
 - Kim has updated the membership list with new joiner from Festivus.
 - She will send out a reminder to 2016 and 2017 members who have not joined to far.
- SOCIAL MEDIA – Chris suggested that she can handle Facebook. Paula to also reach out to others for assistance.
- RESCUE – Chris will continue to support this effort
- ETHICS AND STANDARDS – Joe Markiewicz has experience with chairing a real estate Ethics and Standards committee and has offered to support this club in this manner.
- CONFORMATION – Lynn Green to chair.
- WATER COMMITTEE – Tobi-Ann to chair.
- PWDCA LIAISON – Gail Maguire has offered to learn and act as liaison.
- MERCHANDISE – Joe Green, who is “all about the gear”, has offered to oversee merchandise.
- SPECIAL EVENTS – It is desired for someone to oversee the planning of these events and document the procedures necessary including drafting contracts, insurance, announcements, etc. Paula will reach out to membership for this.

Next Board Meeting scheduled for Sunday, February 11 @ 6:00 pm. It will be focused primarily on the bylaw revisions. The meeting was adjourned at 7:36 pm.

Respectfully submitted,

Kimberly Holden
Secretary